



Plans for the 2021–2022 School Year in JASPER COUNTY SCHOOLS

Goals

1. Our district’s goal is to continue in-person instruction, and we will prioritize the health and safety of students, staff and their families first and foremost.
2. With the implementation of “Test to Stay” we will likely have students coming and going every day as the testing at this time will not take place on school property.
3. Working towards meeting the goals and objectives on the Strategic Plan (see document in the link included).

https://docs.google.com/document/d/1osbNkCB-8T3_JaT4AovcaJnPVXDUtGUr_ABoXfm4RBg/edit

Communication with Families

We ask that you as families please reinforce and help explain safety protocols at home. Despite facing significant challenges, you as parents are needed more than ever for your children’s education. Parents are and will be critical partners in helping students to recover lost learning and make academic gains over the course of the school year. We do ask that you help us as a district if you move or your contact information changes, please notify the secretary in the building that your child attends.

Mandates

Appropriate social distancing, face coverings, enhanced sanitation measures, and other accommodations will be necessary to ensure the safety of students, staff, and their families. We emphasize the importance that anyone on Jasper County School District property follow the guidelines set by ISBE / IDPH that everyone MUST:

- Require use of appropriate personal protective equipment (PPE), including face coverings while indoors;
- Require social distancing be observed, as much as possible;
- Require that individuals self-certify that they are free of symptoms before entering school buildings; and (this was accomplished during our registration process in July).
- Require an increase in schoolwide cleaning and disinfection.
- If an employee has COVID-19 symptoms they are to remain at home per the requirements in place from the IDPH.
- If a student has COVID-19 symptoms, they are to remain at home per the requirements in place from the IDPH.



It is important to note that these requirements are subject to change pursuant to updated public health guidance and changing public health conditions.

Each teacher will coordinate with their respective student and parents as to the method that will be utilized when the child is in quarantine and unable to be in attendance on school property.

Regarding grading, ISBE recommends school districts return to traditional grading policies and make modifications as necessary. ISBE strongly recommends that any return to traditional grading policies ensures that students have all the necessary tools, technology, and teacher supports at school and at home to complete all assignments, take assessments, and complete projects in a timely manner. Per the School Code, grading policies are the exclusive responsibilities of local districts (105 ILCS 5/10-20.9a).

NEW FOR FY22’:

<https://www.isbe.net/Documents/ISBE-IDPH-School-FAQs-20210809.pdf#search=TEST%20TO%20STAY>
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Test to Stay Strategy, has been documented by CDC, if schools test close contacts, as defined above, on days one, three, five, and seven from date of exposure by a PCR or rapid antigen or molecular emergency use authorization (EUA)-approved test, close contacts are permitted to remain in the classroom as long as the results are negative. (See [IDPH’s Interim Guidance on Testing for COVID-19 in Community Settings and Schools](#) for specific details on testing in schools.)

- Test to Stay is only applicable when both the COVID-19-confirmed case and close contact were engaged in consistent and correct use of well-fitting masks, regardless of vaccination status (universal masking), as required by [Executive Order 2021-18](#).
- Test to Stay may be used for any indoor exposure, with the exception of household exposures, for both students and staff who are not fully vaccinated. No one is eligible for a test to stay if they are exposed at home due to non-masking and the closeness of the contact.
- Students or staff who are not fully vaccinated and engaged in Test to Stay after an exposure may participate in extracurricular activities. Local health departments have the authority to order a classroom-only Test-to-Stay protocol after assessing the risk of an individual situation.



- However, if the close contact is identified five days or more from the date of exposure, adjust testing accordingly, ideally on days five and seven after the last exposure.

When testing in the outlined cadence is not possible due to weekends and holidays, students and staff who are not fully vaccinated should be tested at the earliest possible opportunity. –So if the student can't test on day 5 due to it being a Sunday, then they would test on Monday – day 6, then proceed to Tuesday as day 7.

If they can't test on day 3 because it is on a Saturday, they can test on Friday, then continue on Monday which is day 5. The school nurses will keep track of all testing 1, 3, 5, 7. Parents are responsible for giving test results to nurses. If all are negative, they will notify the contact tracer that the student has completed all testing and is still asymptomatic. At that point, contact tracers will decide if the student meets eligibility for early test out.

- **At the conclusion of the Test to Stay modified quarantine period, the school should notify the local health department that the individual has successfully completed testing and remained negative**
- **Local health departments have the authority to assess high-risk exposures and order a traditional quarantine without the option for Test to Stay.**

Visitors

- Must wear a mask upon entering the school building or will not be allowed in.
- Must be symptom free upon entering the facility.
- Must utilize the hand sanitizer stations located upon entry to the building.

Monitoring

- The school district will work seamlessly with the Local Public Health Department to monitor employee responsibilities, accountability to the plan and processes being incorporated.
- Failing to maintain standards described below will be labeled as a health risk similar to practices used for Environmental Health by the local Public Health Department and where applicable staff will be disciplined and the issues will be worked out between the organizations on how to best move forward.
- The school district and the Local Public Health Department shall continue to review data in the regions and state to continue to make adjustments to procedures that will best secure continual health safety for staff and students.



- If for some reason there are serious concerns to arise surrounding the COVID19 Virus, the two entities will reach out to the IDPH / ISBE with those concerns.

Illness and Diagnoses Monitoring

- JCCU1 will provide a tracking process to maintain ongoing monitoring of individuals excluded from school because they have COVID-19-like symptoms, have been diagnosed with COVID-19, or have been exposed to someone with COVID-19 and are in quarantine.
- Tracking ensures CDC and local health authority criteria for discontinuing home isolation or quarantine are met before a student or staff member returns to school.
- Tracking methods include checking in with the school nurse upon return to school to verify resolution of symptoms and that any other criteria for discontinuation of quarantine have been met.
- Tracking should take place prior to a return to the classroom.
- Continual communicable disease diagnosis monitoring and the monitoring of student and staff absenteeism will occur through collaboration of those taking absence reports and school nurses/school health staff.
- Employees and families are encouraged to report specific symptoms, COVID-19 diagnoses, and COVID-19 exposures when reporting absences.
- JCCU1 will maintain a current list of community testing sites to share with staff, families, and students.
- JCCU1 will be prepared to offer assistance to local health departments when contact tracing is needed after a confirmed case of COVID-19 is identified. This may include activities such as identifying the individual's assigned areas and movement throughout the building.
- Confirmed cases of COVID-19 will be reported to the local health department by the school nurse or designee as required by the Illinois Infectious Disease Reporting requirements issued by IDPH.
- The Superintendent will inform the school community of outbreaks per local and state health department guidelines while maintaining student and staff confidentiality rights.

Measures to protect employee health

- All employees have been told not to come to work if they are sick.
- Employers must establish work arrangements so that employees are separated by at least three feet or an impermeable barrier while at their desks or individual work stations.
- Teachers Lounge, restrooms, other common areas, and high-touch surfaces are being disinfected frequently.
 - Disinfectant and related supplies are available to all employees.
- Hand sanitizer effective against COVID-19 is available to all employees.
- Soap and water are available to all employees.



- Facial coverings are available to all employees whose duties and interactions with fellow employees subject them to IDPH recommendations requiring them.
- Copies of this Protocol have been distributed to all employees.

Measures to protect student health

- Disinfecting wipes or comparable disinfectants that are effective against COVID-19 are available near items frequently touched by visitors, employees, and students.
- Employee(s) assigned to regularly disinfect items frequently touched by students.
- Hand sanitizer, soap and water, or other disinfectant effective against COVID-19 are available to students in the classroom, at or near the entrance of the facility, and entrance of the cafeteria.
- All other high-contact surfaces must frequently be disinfected.

Measures to ensure physical separation

- For entities and indoor locations where staff and/or visitors are generally stationary, people must be kept a minimum of three feet apart as measured in a straight line from one person or member of a household unit to the next closest person, not including an impermeable internal or external wall or divider of at least eight feet high.
- Place signs outside the facility reminding people to be at least three feet apart when inside the facility, including when in any lines.
- Placing tape or other markings at least six feet apart in student line areas inside facilities and on sidewalks at public entrances with signs directing students to use the markings to maintain distance.
- Instruct employees to maintain at least a three-foot distance from students and from each other, except students may momentarily come closer when necessary.
- To reduce crowds and lines when at all possible, such as during lunch daily.

Measures to prevent unnecessary contact

- Prevent students from self-serving any food items.
- Provide items such as lids for cups and condiments by staff, not for students to procure on their own.

Hand Hygiene

JCCU1 encourages frequent and proper handwashing. Hands should be washed often with soap and water for 20 seconds. JCCU1 is committed to encouraging frequent and proper washing by:



- Ensuring availability of supplies, such as soap and paper towels, etc. for all grade levels and in all common areas of the building.
- Handwashing with soap and water is always the first recommended line of defense, but where this is not feasible or readily accessible, the use of hand sanitizer with at least 60% alcohol will be available.

Hand hygiene is recommended at the following times:

- Upon arrival to and departure from school.
- Upon return from the playground/physical education.
- After blowing one's nose, coughing, or sneezing.
- Following restroom use.
- Before and after eating.
- Before food preparation.
- Before/after routine care for another person, such as a child; after contact with a person who is sick.
- Following glove removal.

Staff and students will be encouraged to avoid touching the face (eye, nose, mouth) to decrease the transmission of COVID-19 or other infectious diseases.

Educate staff and students on healthy hygiene and handwashing to prevent the spread of infection. Schools may wish to post handwashing posters in the bathrooms, hallways, classrooms, and other areas, as appropriate. See Centers for Disease Control and Prevention: Handwashing: Clean Hands Save Lives for free resources. Ensure availability of resources for teachers, nurses, and other staff members, so they can appropriately train students or review handwashing procedures. Various classroom lessons, activities, and resources are available. Districts should also consider additional signage to display on the correct methods for sneezing and coughing.

Staff and students should be directed and encouraged to avoid touching the face (eye, nose, mouth) to decrease the transmission of COVID-19 or other infectious diseases.

Face Coverings

- All individuals in school buildings, including all public and nonpublic schools that serve students in prekindergarten through grade 12, must wear face coverings at all times unless they are younger than 2 years of age; have trouble breathing; or are unconscious, incapacitated, or otherwise unable to remove the cover without assistance.
- Face coverings must be worn at all times in school buildings even when social distancing is maintained. Face coverings do not need to be worn outside if social distance is maintained.
- If a student or staff member is unable to wear a face covering due to a medical reason (i.e. trouble breathing, etc.), a physician's note must be provided to the school.



- Schools and district policies regarding face coverings will be updated to reflect IDPH and ISBE requirements.

Face covering guidance and procedures are as follows:

- Ensure that the face covering fully covers the mouth and nose and that the covering fits snugly against the sides of the face with no gaps.
- Reusable face coverings should be machine washed or washed by hand and allowed to dry completely after each use.
- Pay special attention to putting on and removing face coverings for purposes such as eating due to the fact that after use, the front of the face covering is considered contaminated and should not be touched during removal or replacement.
- Hand hygiene should be performed immediately after removing and after replacing the face covering.
- For additional information, visit CDC: Coronavirus Disease 2019 (COVID-19)-Cloth Face Covers.

Social Distancing

- Students and staff will maintain social distancing as much as possible in each area of the school setting.
- Procedures for hallway routes, bathrooms, the lunch line and lunchroom, classroom, arrival and dismissal have been planned out and will be carried out to the greatest extent possible to maintain distance between individuals and maximize health and safety.
- Visual reminders will be posted in multiple locations throughout the school buildings as indicators of safe distances, proper hand hygiene and procedures.

Personal Protective Equipment

- Personal protective equipment (PPE) will be available to and used by staff.
- JCCU1 will provide training to staff prior to the start of student attendance on the proper use of PPE, including putting on, removing and disposing of PPE.
- JCCU1 will comply with Occupational Safety and Health Administration standards on bloodborne pathogens, including the proper disposal of PPE and regulated waste.

Mental Health / Social Emotional Health

- JCCU1 will monitor the mental and emotional well being of students and staff members.
- JCCU1 will provide training to staff to increase awareness of the impact of COVID-19.
- JCCU1 will provide access to school counselors and support personnel for staff, students, and families.
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- The counseling department will assist in setting up a formal method of staff/student relationships.
- Individual sensory kits for behavioral needs at elementary school.
- Consistent and timely communication to staff, students, and families with available resources.
- Emphasis will be placed on relationship building the first couple of weeks. Material will be provided to assist in guiding community circles during RTI, Advisory, PE and Homerooms. Teachers can use materials independently or team teach with a school counselor.

Student Attendance

Daily attendance and engagement of students is expected whether students are participating in classes in-person or remotely. Daily contact will be made with all students and families, especially those who are not in attendance or not engaging in classes, whether in-person or remotely. All teachers and school staff should keep in mind state laws mandating the reporting of child abuse and neglect and the Children's Advocacy Centers of Illinois' helpful tips for protecting students at www.isbe.net/Documents/CACI-Essential4kids-Schools.pdf.

View joint guidance from ISBE and the Department of Children and Family Services (DCFS) for further outreach if a school has not made contact with a student for more than five days at www.isbe.net/Documents/DCFS-ISBE-Student-Wellness-Visit.pdf.

Staff Attendance

The Jasper County School District will support staff attendance by providing sufficient planning and collaboration time and supports, communicating frequently, and engaging staff in planning processes and decision-making.

Instructional (Self-Contained) Classrooms Housing Students Who Are Medically Fragile or May Have Behavioral, Developmental, or Emotional Challenges

The risk of infectious disease exposure may be much higher for staff providing care for medically fragile students. Districts should provide appropriate PPE for continuous wear and during procedures (e.g., gowns and face shields during aerosolizing procedures). Maintaining strict social distancing will not likely be feasible due to the personal nature of common care and services, including feeding, toileting, suctioning, position changes, diaper changing, hand-over hand assistance, physical therapy, occupational therapy. Appropriate PPE should be used in conjunction with appropriate hand hygiene and standard precautions.

Consider locations where specialized procedures (such as suctioning and tube feedings) currently occur, which may be in the classroom. Evaluate if this is safe to continue or should be moved to a clean area of the health office.



Plan for acute respiratory treatment care using up-to-date standards of care. Nebulizer treatments and suctioning are identified by the CDC as aerosol-generating procedures and require an N95 mask fitted to the health care worker. See CDC Guidance for Aerosol Generating Procedures.

Related Services for Students (OT/PT, Speech, Social Work Services, etc.)

- Will have a tub available with sanitizing materials available to take to the classroom they will be using.
- Find available spaces in the building for itinerants to use to maintain social distancing
- Limit the number of therapists in the therapy room if onsite visits are needed or consider an alternative space for movement.
- Face coverings must be worn and social distance must be maintained, when possible. Add visual markers on the floor to aid in social distancing.
- Materials (e.g., Lycra tunnel or other porous materials, sensory swing, carpet squares, foam items) must be cleaned and sanitized between uses with enough time to let the material properly dry.
- In-person instruction at the public library is allowed for medically homebound students. If transportation is an issue, virtual instruction will be provided.

Special Education Considerations

JCCU1 remains responsible for ensuring that special education students receive a free appropriate public education.

- We will address the unique needs of students eligible for special education services.
- JCCU1 will adhere to timelines for annual IEP meetings and required evaluations. There continues to be limited flexibility from complying with federal and state laws.
- All Individuals with Disabilities Education Act and Section 504 timelines remain in effect.
- IEP teams will meet to determine whether any amendments to students' IEPs are necessary to address students' current levels of performance.
- IEP teams will make individualized determinations regarding placement and where special education students receive services.

Restrictive interventions will continue to be utilized when absolutely necessary for the safety of students and staff.

Additional guidance may be provided on transition and special education services.



Special Education Instruction

Sensory Room

- Sensory rooms will be disinfected between after each student
- Students will have individual bags with sensory items that they use frequently

Technology

JCCU1 is striving to be as prepared as possible in case there is a return to full remote instruction:

- Some students and families may still lack internet access at home despite our districts' best efforts. In the event that internet options are not available we will consider providing students who have a device -- but not internet access -- with coursework loaded on a flash drive or other similar file storage device.
- If needed we will provide other students with paper copy homework assignments.
- Individual technology devices can also be useful in the classroom.

Classrooms

JCCU1 will continue to keep safety and instruction as top priorities in the classroom while also adhering to the requirements and recommendations set forth by IDPH and ISBE:

- Social distancing will be followed as much as possible in each area of the school, including the classrooms. Therefore, desks can be rearranged and spaced out to maintain distance in all directions and desks can be turned to face the same direction.
- It is recommended that teachers provide assigned seating for students and require students to remain in these seats to the greatest extent possible.
- Teachers may also develop a marked path of travel inside the classroom to maintain social distance from the entry point of the classroom to the student's assigned seat.
- Windows may be opened, if possible, for increased ventilation.
- Only supervisors and staff who are required for instruction will be allowed to be in the classrooms to the greatest extent possible.
- Time for restroom breaks and/or hand hygiene breaks will be scheduled, including before/after eating snacks/meals and upon exiting and returning to the classroom.
- Ensure adequate hygiene supplies, including tissues, hand sanitizer, extra face coverings, handwashing supplies if sinks are present, soap, and paper towels, are present in the classroom.
- Teachers may assign classroom materials (i.e. textbook, technology devices, etc.) to students to minimize disease transmission.
- Communicate with parents of younger students to discourage their children from bringing any toys from home to school.



- Encourage students to use their own personal belongings and school supplies keeping them in a separate bag to ensure they remain separate from the belongings of other students and labeling students' personal items.

Restrooms

- Social distancing in restrooms should be maintained whenever possible.
- Appropriate sanitation of restrooms will be scheduled and completed throughout the day.
- Signs encouraging hand hygiene procedures in the bathrooms, hallways, classrooms, and other areas will be provided throughout these areas and be very visible.
- Students are encouraged to properly wash hands following restroom use, as age appropriate.
- District will ensure availability of supplies, such as soap and paper towels.

Drinking Fountains

- JCCU1 has followed the CDC guidance on flushing water systems and other measures to prevent the spread of mold and Legionella.
- We encourage the use of reusable water bottles and train students and staff on appropriate use of drinking fountains.
- Do not place your mouth on the spout of the fountain or allow your water bottle to come into contact with the nozzle when refilling.
- Ensure the appropriate water flow height to discourage students placing the mouths on the spout.
- Test the water flow and let the water flow for 10 seconds to allow for fresh, clean water to come through prior to drinking.
- If the fountain requires you to push a button or lever, clean the surface before and after or use your elbow.
- Clean your hands afterward with an alcohol-based rub or wash them with soap and water.
- Drinking fountains will be cleaned and sanitized more than normal.

Cafeterias/Food Service

- Stagger the release of classrooms to the cafeteria to help ensure social distancing while students wait in line. (consider)
- Ensure that students are served all items, including items such as milk and fresh fruits, rather than having students help themselves.
- Ensure regular precautions are taken regarding food allergies and dietary needs.
- If disposable items are not available, ensure that all non-disposable food service items are handled with gloves and washed with dish soap and hot water or in a dishwasher.



- Areas where students consume meals should be thoroughly cleaned and disinfected between groups and after meals.
- Food service personnel must use appropriate PPE, including gloves and face coverings, while preparing and distributing food.
- Frequent hand hygiene should be required.
- Individuals should wash their hands after removing their gloves or after directly handling food service items that have been used.
- Hand hygiene must be performed prior to and after eating a meal or consuming any food items.
- Face coverings must be removed during eating, so it is important to ensure 3-foot distance between individuals as much as possible.
- Considerations also should be given to food consumed during times other than mealtimes, such as by preschool students.
- Communicate clear mealtime expectations with students and staff.
- Parents / visitors will not be allowed to dine in the cafeteria with students until further notice.
- Lunch supervisors will wear gloves at all times.
- Lunch supervisors will disinfect each students' areas as they vacate.
- Kitchen is open to kitchen staff only.
- Signage posted outside for delivery and other outside services.
- Floor marking and table markings will be provided to ensure 3 foot distancing and traffic flow.

Student Transportation

- All individuals on a bus must wear a face covering, and social distancing must be maintained to the greatest extent possible.
- School bus drivers wear flip up face shields. Flip down while students are boarding or unloading the school bus. Flip up while driving to take away glare.
- Students must self-certify prior to boarding a bus.
- These procedures may need to be updated regularly.
- Students and families should be aware of procedures and expectations regarding transportation.
- Drivers and monitors must wear approved and appropriate PPE and perform regular hand hygiene.
- Drivers must self-certify and verify that they are free of symptoms before the start of each workday.
- Drivers and monitors who become ill during their route should contact their supervisor immediately.
- All physical changes to school transportation vehicles must meet Illinois Department of Transportation (IDOT) and Secretary of State rules and regulations.
- Districts are encouraged to provide visual guides to ensure that students comply with expectations set forth by the IDPH (e.g., floor decals, colored tape, or signs to indicate where students should not sit or stand may be used to assist in compliance).



- Seating charts are also recommended.
- Seating arrangements with respect to social distancing can be adjusted for students who live in a household with other students.
- Schools and districts are encouraged to monitor students at school loading and unloading zones.
- IEP or 504 teams should meet to determine individual transportation needs for students who require special accommodations.
- Considerations should be given to the provision of appropriate supplies to prevent the spread of COVID-19 (e.g., hand sanitizers, gloves, face coverings, tissues, and trash receptacles).
- All required IDOT inspections should occur.
- In addition, sanitization should be completed daily or between use on all vehicles used for student transportation.
- Individuals should disinfect vehicles using only products that meet the EPA criteria and manufacturers' guidelines.

Music-Related Courses

There is documented evidence of substantial spreading of the coronavirus during musical events caused by the possibility of droplet and fomite (objects or materials likely to carry infections) transmission. Indoor rehearsals are discouraged. Consider moving music and band-related courses outside. It is recommended that music and band classes be organized into smaller classes, minimizing the number of students for sectional or group rehearsal to provide for social distancing. Where possible, use separate partitions in open spaces; utilize markings on the classroom floor/wall/practice field.

Students should wear face coverings while singing and avoid touching, choreography, and singing/playing in circles. Students should sanitize hands prior to handling instruments. Instruments should not be shared at any time. Sanitize hands after using instruments. It is permissible for band members to remove their masks during the time they are playing, but only if necessary. Students should provide their own equipment for class; sharing of equipment between students should be prohibited. Long-term rentals are permitted; however, instruments should be properly cleaned and sanitized between rentals. Students should disinfect musical instruments between classes, if possible. Instruments should be cleaned using approved disinfectant and recommended cleaning guidelines (National Federation of State High School Associations, National Association of Music Merchants, National Association for Music Education instrument cleaning). Special care shall be taken with instrument mouthpieces; it is recommended that reed players use plastic instead of cane reeds.



Conductors should face students from more than 10 feet away from the first row of singers/band members. Where possible, conductors are encouraged to wear glasses/goggles or install a plexiglass shield.

Consider blended/flipped classrooms, as well as individualized self-management programs, to reduce the risk of exposure and allow for personal choice/director choice with recording or practice performance.

Provide virtual learning opportunities or record class rehearsals and share recordings with students who are unable to attend school in-person.

- Band/Music Classes
 - Recommendation: Utilize alternative locations (auditorium, gym balconies, empty classrooms) when necessary.

Physical Education, Gymnasiums, and Locker Rooms

- Physical activity can support students' overall health and well-being and help reduce stress and anxiety.
- Face coverings must be worn indoors.
- Activities must allow for 3-foot distance between students as much as possible.
- Games and sport activities that require close guarding and any potential physical contact with another player must be avoided in order to comply with IDPH requirements.
- Whenever feasible and weather permitting, educators should select outdoor physical education activities that allow natural social distancing.
- If physical education must be taught inside, consider using separate partitions in open spaces, utilizing markings on the gymnasium floor/wall/field to maintain distance between participants. Hand shaking, high fives, or other physical contact is prohibited.
- It is recommended that educators have access to technology to broadcast instruction to maximize social distancing (e.g., megaphone or microphone).
- Lockers that are used should not be shared, and showers should not be required for activities.
- The use of shared equipment is not recommended.
- Maintaining 3-foot distance between participants may include using only every other treadmill/bicycle or installing dividers between each machine or equipment piece.
- Students and staff should perform hand hygiene at the start and end of each class period or when hands are visibly dirty.
- Students should also perform hand hygiene after the use of each piece of equipment.
- Physical Education/Locker Rooms



- OK to use drop-down curtain in gym to separate HS and JH PE classes
- Can also utilize both balconies to promote social distancing
- Recommendation: Utilize outside space as much as possible where reasonable
- Recommendation: Floor markings will be used to promote social distancing
- Recommendation: Any shared equipment (i.e. weights, balls, etc.) will be properly sanitized between each student use

Library Areas

Consider using the library space as a regular classroom if the school needs additional classroom space to adhere to capacity limits and social distancing requirements. A district could also stagger use of the library and disinfect it in between use. Consider delivering library items to classrooms or having library staff visit classrooms or provide video presentations, such as library instruction and read-alouds.

- Library/Auditorium
 - NE Recommendation: Follow ISBE's recommendation for repurposing the library space.
 - SME & NE Recommendation: NE library will be push-in and will follow more of a read aloud, activity and ebook model. Administration will help with additional guidance, recommendations and schedules.
 - Recommendation: Utilize auditorium or gym balconies for band overflow as needed.

Career and Technical Education and Dual Credit

Procedures and protocols to properly clean and disinfect career and technical education (CTE) equipment and workspaces are in place. It may be impractical to individually disinfect all CTE materials, such as nails, wires, clay, etc., so we will consider having CTE students wear disposable gloves when working with equipment. Individuals will wash their hands after removing their gloves.

If students are absent from school due to illness related to COVID-19, schools should take into consideration the requirements for certifications/credentialing and obtainment of early college credit. JCCU1 staff will work with the student to modify his/her coursework due to illness or how field experience hours could be obtained when the student has recovered from COVID-19 illness and is cleared to return to school.

JCCU1 staff will prohibit or limit the self-serving or sharing of food products in classes during which students prepare food. Outside food/food products should not be brought in from home. Students should use disposable items whenever possible and follow protocols in line with those of food service/cafeteria staff, which also provides an additional in-context learning opportunity.



Extracurriculars

Extracurricular activities must follow the IDPH / ISBE / IHSA and IESA requirements set forth for the school setting.

- Streaming Plan- the district committee, working with JCCU1 Technology staff, has developed a skeleton plan for streaming live events via YouTube or a similar platform. Further discussions regarding streaming will continue with WIKK, Wabash Communications, and other outlets.
- Concession Stands: may open in line with current restaurant business and physical workspace guidelines in Illinois.

Before- and After-Care and Other Programs

Many schools house before- and after-school programs administered by school districts or external entities. Visitors and the use of school facilities by external parties should be discouraged as much as possible, but some programs, such as child care, are critical to the communities they serve. Child care programs in schools, even if deemed license-exempt, should follow the IDPH and DCFS guidance for licensed child care facilities. Child care programs in schools will be required to follow all infection control measures that are used during the school day (e.g., social distancing when possible, face coverings, cleaning, and sanitation).

Once requirements are determined, organizations and groups that wish to access a school's facilities should submit a plan that addresses procedures for program implementation during the public health emergency. The school district and school nurse and/or other health-related officials should review such plans to ensure conformance with school district procedures. School districts may consider limiting or suspending non-critical in-person before- or after-school programs (e.g., leisure-based programs, social clubs, etc.) or offer remote opportunities for engagement.

Preparing for When a Student or Staff Member Becomes Sick School

Districts need to be prepared and able to respond effectively when there is a case within the school community, whether it be a student or staff member participating in allowable activities. Schools and districts should communicate with families and staff that any individual who tests positive for COVID-19 or who shows any signs or symptoms of illness should stay home. Families and staff should also report possible cases to the school where the individual attends school or works to initiate contact tracing.



Currently known symptoms of COVID-19 are fever, cough, shortness of breath or difficulty breathing, chills, fatigue, muscle and body aches, headache, sore throat, new loss of taste or smell, congestion or runny nose, nausea, vomiting, or diarrhea.

Attendance personnel should request specific symptom reporting when absences are reported along with COVID-19 diagnoses and COVID-19 exposure. Information should be documented and shared with the health staff or other appropriate personnel and the local health department.

In accordance with state and federal guidance, school community members who are sick should not return to school until they have met criteria to return. Schools may wish to consider a symptom checklist for families and staff to use to determine if they are well enough to attend that day. CDC and IDPH guidelines for students who were suspected of having COVID-19, whether they were tested or not, state that 72 hours must elapse from resolution of fever without fever reducing medication and 10 days must pass after symptoms first appeared. It is recommended that medically fragile and immunocompromised students consult their medical provider prior to attending school.

Students or staff returning from illness related to COVID-19 should call to check in with the school nurse or building administrator (if a nurse is unavailable) following quarantine.

Any individual within the school environment who shows symptoms should be immediately separated from the rest of the school population. Individuals who are sick should be sent home. If emergency services are necessary, call 911. When interacting with students or staff who may be sick, school nurses and personnel should follow CDC guidance on standard and transmission based precautions.

Schools hosting allowable activities should designate a safe area to quarantine any individuals who are experiencing COVID-19-like symptoms and may be awaiting pickup/evaluation. Students should never be left alone and must always be supervised while maintaining necessary precautions.

Close off any areas of the school used by a sick person and do not use these areas until after proper cleaning and disinfection procedures have been completed. Open windows to increase air circulation in the area. It is advised by the CDC to wait at least 24 hours before cleaning and disinfecting; if 24 hours are not possible, wait as long as possible. Clean and disinfect all areas, such as offices, bathrooms, common areas, shared electronic equipment, etc., used by the person who is sick. Vacuum the space, if needed, with a high-efficiency particulate air (HEPA) filter, if available. Do not vacuum a room or space that has people in it. Wait until the room or space is empty to vacuum, such as at night, and temporarily turn off room fans and the central HVAC system that services the room or space, so that particles that



escape from vacuuming will not circulate throughout the facility. The area can be opened for use once it has been appropriately disinfected. Ensure cleaning products are stored and used a safe distance away from children and staff.

Individuals who did not have close contact with the person who is sick can return to work immediately after disinfection. Those who had contact with someone who tested positive for COVID-19 or is suspected of having COVID-19 infection should isolate at home and monitor for symptoms for 14 days. Close contact means the individual was within 3 feet of the individual with symptoms for more than 15 minutes. Additional cleaning and disinfection is not necessary if more than seven days have elapsed since the person who is sick visited or used the school. Continue routine cleaning and disinfection. This includes everyday practices that schools normally use to maintain a healthy environment.

This plan will allow us to continue to analyze and minimize our public health risks and move towards normalcy in our lives as soon as safely possible. However, reversal of advancements may be required if data and metrics show a decline in the conditions necessary for maintaining public health.

The school district will encourage students / staff to begin a “Daily Contact Diary” for all individuals within their respective buildings. This will provide a reference for us as a district in the event that public health involvement for contact tracing is needed, allowing a recollection of daily activities and interactions.

Ste. Marie Re-Entry Plans for 2021-2022 School Year

ISBE/IDPH Guidelines

- Require use of appropriate personal protective equipment (PPE), including face coverings;
- Require social distancing be observed, as much as possible;
- Screening approval was taken care of at registration for each parent / child.
- Individuals self-certify that they are free of symptoms before entering school buildings;
- Require an increase in schoolwide cleaning and disinfection.

Arrival and Dismissal

- Students should have symptom screening completed before arriving to and entering the school building.
- Face masks must be worn at all times inside the school building. Face masks may be removed outside if social distancing is maintained.

Classrooms

- Safety and instruction should continue as top priorities within the classrooms.
- Students and staff should maintain 3 ft social distancing as much as possible.



- Students and staff should use individual supplies to the greatest extent possible.
- Students will be assigned their own locker or individual cubby storage space for their personal belongings.
- Students may bring their own water bottle. It must be clear (no glass) and must contain only water.
- Hand sanitizer will be available in each classroom.
- Whenever feasible and weather permitting, teachers will utilize outdoor space for physical education activities that allow natural social distancing.

Lunch

- Students will be seated, socially distanced, as much as possible to eat in the cafeteria.

Recess

- Students should perform hand hygiene before and after recess.
- Each homeroom will have two recess times a day - a lunch recess and a morning or afternoon recess.
- The mixing of classes, grade levels or groups of students from one class to another will be avoided.
- Social distancing will occur as much as possible during recess.

Hallways and Bathrooms

- Visual markers will be utilized to direct the traffic flow for students and staff.
- Social distancing will occur as much as possible during hallway transitions.
- Classes will have designated bathroom break times throughout the day. Additionally, students will be able to go to the bathroom upon request.
- Social distancing and proper hand hygiene should be followed in the bathroom.

Student Attendance

- Daily attendance and engagement of students is expected whether in person or quarantined.

Visitors

- Symptom screening will be required before admittance to the building.
- Face masks will be required upon entering the school building.
- Hand sanitizer stations, located at the front entrance, must be utilized upon entry to the building.

Newton Elementary Re-Entry Plans for 2021-2022 School Year

ISBE/IDPH Requirements

- Require use of appropriate personal protective equipment (PPE), including face coverings;
- Require social distancing be observed, as much as possible;
- Require an increase in schoolwide cleaning and disinfection;
- Require that individuals self-certify that they are free of symptoms before entering school buildings.

Arrival and Dismissal



- Students may enter the school beginning at 7:45 a.m. and enter through the designated doors:
 - Walkers and parent drop off: Door # 1 by Main Entrance by Flag Pole Door
 - Bus Riders: Door # 8
- Students arriving through Door # 1 (walkers and parent drop off) should be free of temperature and symptoms.
- Face masks must be worn at all times inside the school building. Face masks may be removed outside if social distancing is maintained.
- At dismissal time, the following order for departure has been established
 - Bus riders will exit the building first using the designated doors leading to their assigned bus.
 - Car riders in Grades 1-3 will exit Door # 2 by the Multipurpose Room and line up for parent pick up.
 - Car riders in Grades 4-6 will exit Door #1 by the Flag Pole and line up for parent pick up by the tree.
 - Walkers will then be released.

Classrooms

- Safety and instruction should continue as top priorities within the classrooms.
- Students and staff should maintain 3 ft social distancing as much as possible.
- Students and staff should use individual supplies to the greatest extent possible.
- Students may bring their own water bottle. It must be clear (no glass) and must contain only water.
- Hand sanitizer will be available in each classroom.

Physical Education

- Whenever feasible and weather permitting, teachers will utilize outdoor space for physical education activities that allow natural social distancing.
- Games and sports activities that require close guarding and any potential physical contact with another player must be avoided in order to comply with IDPH requirements.
- The use of shared equipment and supplies is discouraged.
- In the event that common equipment is used, it will be disinfected between uses.
- Students will social distance as much as possible.

Lunch

- Students will be on a rolling schedule with one grade level served per lunch hour.

Recess

- Recess times will be staggered as much as possible.
- Students should perform hand hygiene before and after recess.
- Each homeroom will have two recess times a day - a lunch recess and a morning or afternoon recess.
- The mixing of grade levels or groups of students from one class to another will be avoided as much as possible.



- Social distancing will occur as much as possible during recess.

Hallways and Bathrooms

- Visual markers will be utilized to direct the traffic flow for students and staff.
- Social distancing will occur as much as possible during hallway transitions.
- Classes will have designated bathroom break times throughout the day. Additionally, students will be able to go to the bathroom upon request.
- Social distancing and proper hand hygiene should be followed in the bathroom.

Cleaning Schedule/Signage

- A cleaning schedule will be developed for the building for additional cleaning to take place during the school day as well as after school each day.
- Signage will be posted in multiple areas throughout the building as indicators of safe distances, procedures and proper hand hygiene.

Student Attendance

- Daily attendance and engagement of students is expected regardless of the method being utilized to educate the student.

Visitors

- A check in station will be required in the front office. No individual with Covid symptoms will be permitted into the building.
- Face masks will be required upon entering the school building.
- Hand sanitizer stations, located at the front entrance, must be utilized upon entry to the building.

Nurse

- If a student is not feeling well, they should be sent to the nurses office.
- Assessments of a student who is not feeling well should be done by the school nurse throughout the school day.

Mental Health

- Students will be monitored through the counseling department through the use of student assessments and evaluation.
- A re-entry plan will be provided to staff for professional development and planning.
- Access to school counselors and supports will be made available as possible and communicated to staff, students, and families.

JCJH / NCHS Re-Entry Plans for 2021-2022 School Year

Arrival and Departure

- All students will be assigned their own locker.



- All students will be able to go to their locker upon arrival and departure. Backpacks are prohibited throughout the day.
- All students need to be brief at their lockers and not loiter in the hallway.
- All students that arrive between 7:45-8:00 will report to the following areas
 - Junior High- cafeteria or East balcony
 - High school- cafeteria or West balcony
- All students may exit any door at departure time.
- All students will be required to wear a face mask at all times while inside the school building. Refusal to wear a face mask will be treated similar to other student handbook infractions.

Movement around School

- Students are encouraged not to stand and visit at lockers during passing periods.
- Students are encouraged to maintain 3ft distancing as best as possible when traveling around school.

Cafeteria/Lunch Procedures

- Students will enter the east cafeteria door to receive their lunch.
- All items will be served to students as they walk through the line.
- Students will have their ID card to scan to pay for lunches.
- Students are encouraged to sit in marked areas and maintain 6ft distancing.
- Students are asked to wash hands before and after eating.
- Students that leave for lunch must re-enter the building by the Ag department. Door # 17.
- Supervisors will be in the cafeteria.
- The data collected from last year shows that rarely did we serve over 200 students at the high school for both lunch periods.
- We will continue having open campus lunch.
- Breakfast will start at 7:40. If we see a spike in the numbers of breakfasts we are serving, additional seating and time will be added.

Classrooms

- Hand Sanitizer will be available upon entering and exiting classrooms.
- Students should maintain the 3ft distancing or do the best they can.
- No sharing of school supplies, food or other materials
- Teachers will allow one male and one female out of the room at a time for restroom breaks.
- Students will be permitted to bring their own water bottle. It must be clear and only water is allowed.
- Desks will be sprayed at the end or between each class period when the class is empty for an hour.
- Vocational and lab classes will disinfect materials/tools in between classes.



- Physical education classes and Music classes will utilize outside space whenever possible.
- Students will be allowed to leave for Career Practicum and Coop at this time.
- Some classes may be moved to different rooms due to their size. Areas such as the library and auditorium will be used throughout the day to accommodate these classes.

Extracurricular

- JCJH will follow IESA recommendations.
- NCHS will follow IHSA recommendations.
- Marching band will follow ISBE and CDC Guidelines.
- Other events and school sponsored activities will be decided on an individual basis.

Health and Sickness Procedures

- Designated areas for sick individuals will be Mrs. Probst's office at the junior high and Mr. Klier's office at the high school.
- The nurse will remain in her current location since it is in the middle of the building, making accessibility easier for both schools.
- Teachers will self-check before entering the building.
- All ISBE guidelines documented in the final draft will be followed.
- Parents signed the registration form in July 2021 that they will not send their children to school with any Covid symptoms.

Special Education Plans 2021-2022 School Year

Resource and Instructional Rooms

- Resource students will be in one homeroom for their grade level.
- Cross Cat students will be in one homeroom for their grade level.
- Materials will be kept in individual bags.
- Students will have their own textbooks. If not enough copies are available, books will be disinfected between users.
- Additional teachers manuals will be purchased so teachers are not sharing materials.





- Plexiglass dividers will be used at tables when social distancing is not possible.
- General Education teachers will begin reading tests to students during testing time in their homeroom. Students will then finish the tests in the resource room during their scheduled time.
- Students will only be utilizing the resource rooms during their scheduled sessions or when arrangements have been made with the special needs teachers.
- Teaching areas will be disinfected between groups of students.

Sensory Room

- Sensory rooms and materials will be disinfected between students.
- Sensory room times will be scheduled throughout the day.
- Special Needs teachers will have tubs of materials kept in their rooms if the sensory room is not available for use.
- Individual sensory bags will be made up for students. All materials will be disinfected after each use.

Coffee Cart

- Cups will be disposable with individually wrapped straws
- Teachers will submit orders through a google doc.
- Accounts will be paid one time a week.
- Students will wear gloves when handling money.
- Teachers will get the “food and sanitation” license.

IEP Meetings

- Have as many IEP meetings at the Unit Office as possible.
- Teachers and students will travel or join virtually.
- Masks will be worn during meetings.

Itinerant Staff

- Will sign in at the office.
- Will have a tub available with sanitizing materials available to take to the classroom they will be using.
- Desks, tables, chairs, etc will be sanitized between each session.



Transportation Re-Entry Plans for 2021-2022 School Year

School Buses

- At this time the state is not allowing anything to be added to the school bus as far as hand sanitizing stations, sneeze guards for the driver, hands free temperature reading device.
- All school buses will be equipped with a 1.5 quart pump up sprayer to sanitize with.
- All buses will be equipped with a box of disposable masks
- All buses will be equipped with a box of nitrile gloves.
- Each bus route will have the first two seats on the passenger side designated as isolation seats for ill students if need be.
- All school bus routes will be designed to transport 40-45 students with a little room for students that move in.
- All school bus routes will have assigned seating for all students with age progression still being followed.
- All school buses will have windows and roof hatches open if possible for proper ventilation.
- Every bus will be sanitized after every route.
- Every bus will be completely wiped down and sanitized after the last route of the day for that bus.
- All extra curricular activities/field trips will follow the same guidelines as regular routes.

Driver, Chaperones, and Students.

- All persons on a school bus must wear a face covering.
- All persons on a school bus will maintain social distancing as best possible.
- All students will sit in assigned seats.
- All unauthorized persons will not be allowed to board a school bus to keep exposures down. Example: parents, guardians, etc.
- If a student boards a bus without a mask the driver will provide a disposable mask for the student.
- If a student is found to have any symptoms of COVID the student will be required to return to their home. If a parent or guardian is not home for this student. The student will be placed in the isolation seat and the driver will radio the transportation office with the student ID number. Upon arrival at the students school a nurse will meet the bus to unload the student.





- All extra curricular activities/field trips will follow the same guidelines as regular routes.
- After the driver/chaperone completes a route they will sanitize the whole bus. If this is the last route of the day for this bus the driver/chaperone will completely wipe down the whole bus and sanitize the bus.
- All drivers/chaperones will wear the proper PPE while cleaning all bodily fluids, while sanitizing between routes and cleaning their bus after their last route for the day.
- Special needs routes and students' needs will be coordinated with the special needs coordinator to follow all IEP and 504 plans in place to keep these routes and students, driver, and chaperones as safe as possible.
- If any driver or chaperone becomes ill, displays any COVID symptoms during the day they will report this to their supervisor immediately and must see a school nurse before leaving the facility.

Transportation office, transportation shop, and its staff.

- Transportation office and shop will have the same equipment and signage as the rest of the district buildings. Disinfectant machines, masks, gloves, disinfectant wipes, proper PPE.
- The office and shop will be sanitized after the AM routes are completed and drivers/chaperones are finished coming in. Then they will be sanitized again after the noon routes are completed.
- After the drivers/chaperones leave in the afternoon for their PM routes the office and shop area will be cleaned and sanitized each day.
- Office and shop bathrooms will be cleaned and sanitized several times everyday.
- Office and shop floors will be cleaned and sanitized at least once a week.
- Office and shop staff will wear masks.
- Social distancing in the office and the shop will be maintained.
- If any transportation office or shop staff becomes ill, displays any COVID symptoms during the day they will report this to their supervisor immediately and must see a school nurse before leaving the facility.
- Visitors and vendors will be required to wear a mask to enter the transportation office or the shop.

Operations & Maintenance Plans for 2021-2022 School Year

NCHS, JCJH, NE, SME, UO, Transportation Buildings.

- Electrostatic disinfectant machines. Clorox T360, Protexus handhelds and backpacks.
- New hand sanitizer, soap, and towel dispensers. As many as possible touchless.
- 1.5 quart pump up sprayers in each room as needed.
- Nitrile gloves provided for all staff. Students as needed.
- Disposable masks for all staff and students as needed.



- Proper PPE for Custodians when cleaning up bodily fluids. Masks, gloves, face shields, and full body aprons.
- Proper PPE for all custodians and maintenance workers for daily duties.
- Needed COVID-19 related signage from the CDC in all bathrooms, hallways, locker rooms, gymnasiums, gymnasium entrances, MP room, main offices, auditorium, break/work rooms, shops, bleachers, and nurses office.
- Needed COVID-19 related signage for visitors, vendors, and deliveries.
- Disinfectant wipes.
- Sneeze guards added for office secretaries and lunchroom secretaries.
- Proper backlog areas have been established at each building.

Maintenance and Custodial duties

Extra day custodians

- NCHS/JCJH/NE/SME wipe down and disinfect all doors after the start of school.
- NCHS cleans and disinfects all entrance doors used for lunch times after lunch.
- NCHS/JCJH cleans and sanitizes all doors used for PE after each use. We will get class schedules to coordinate these needed times.
- NCHS/JCJH wipe down and disinfect all lockers after the start of school.
- NCHS/JCJH/NE/SME use electrostatic disinfectant machines in all rooms as they are empty throughout the day. We will get class schedules to coordinate these needed times.
- NCHS/JCJH/NE/SME every hour clean and disinfect all bathrooms.
- NCHS/JCJH/NE/SME every hour clean and disinfect all water fountains and bottle fill stations.
- NCHS/JCJH sanitizes all balcony, auditorium seats after each use. We will get class schedules to coordinate these needed times.
- NCHS/JCJH cleans and sanitizes all handrails in hallways and stairwells after each passing period.
- NCHS/JCJH/NE/SME clean office countertops each hour.
- NCHS/JCJH sanitizes every locker after the start of school, after lunch, and after dismissal.
- NCHS/JCJH if locker rooms are used for PE, sanitizes every locker after every period and cleans and sanitizes every bathroom in locker rooms after each period.
- NCHS/JCJH cleans and sanitizes the cafeteria/balcony area if used after breakfast.
- NE/SME after breakfast go to each classroom and gather trash. Sanitize each trash receptacle.
- NCHS/JCJH/NE/SME clean and sanitize the cafeteria, balcony area, outside area, old library, tables and desk that have been used for lunch.



- NE/SME sanitize playground equipment after each use. We will get class schedules to coordinate these needed times.
- NCHS/JCJH/NE/SME as needs arise and we see how things are working adjustments will be made to get all that needs done completed.

Extra night time custodian. Deep clean.

- NCHS/JCJH wipe down all auditorium, balcony, and bleacher seats.
- NCHS/JCJH/NE/SME wipe down all classroom desks, tables, and chairs.
- NCHS/JCJH/NE/SME wipe down all hallway walls.
- NCHS/JCJH wipe down all hallway lockers.
- NE wipe down all classroom lockers.
- NCHS/JCJH/NE/SME wipe down all classroom doors.
- NCHS/JCJH/NE/SME run floor scrubbers down all hallway floors.
- NCHS/JCJH/NE/SME wipe down all classroom white boards.
- NCHS/JCJH/NE/SME all main offices will need complete wipe down.
- NE/SME wipe down all playground equipment and benches.
- NCHS/JCJH/NE after any night event bleachers, stadium, gym, locker room, MP room, entrance doors. These areas will need a deeper clean than they usually would get.
- NCHS/JCJH/NE/SME as needs arise and we see how things are working, adjustments will be made to get all that needs done completed.