

THE NURSES AND MIDWIVES ACT

REGULATIONS

(under section 16)

The Nurses and Midwives Regulations, 1966

L.N. 297/66
166/75
48-4A/90
73A/99
Vide Act
13/2005
10/2013

RULES

(under paragraph 8 of the Second Schedule to the Act)

The Nursing Appeals Tribunal Rules, 1998

L.N. 49/98

THE NURSES AND MIDWIVES ACT

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(under section 16)

THE NURSES AND MIDWIVES REGULATIONS, 1966

(Made by the Nursing Council on the 14th day of September, 1966.
Approved by the Minister on the 14th day of September, 1966)

L.N. 297/66
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Vide Act
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1. These Regulations may be cited as the Nurses and Midwives Regulations, 1966.

Part I. *General*

- 2.—(1) In these Regulations, unless the context otherwise requires—
- “approved training institution” means an institution approved by the Council for the purposes of these Regulations as a training school or as a part of a training school;
 - “enrolled assistant nurse” means a person who is enrolled as an assistant nurse in the Roll of Assistant Nurses;
 - “the index” means the index of student nurses, pupil assistant nurses or student midwives, as the case may be, kept by the Council in accordance with these Regulations;
 - “licence period” means the period for which a person is licensed;
 - “practical nurse” means a person who was engaged in practical nursing before the 8th September, 1966;
 - “the Regional Nursing Body” means the regional organization within the Caribbean Community which provides advisory services and reports to the conference of Ministers responsible for health in matters pertaining to the improvement of nursing, midwifery and health care in the region;
 - “registered midwife” means a person who is registered as a midwife in the Register of Midwives;
 - “registered nurse” means a person who is registered as a nurse in the Register of Nurses;
 - “scheme” means a scheme of training approved by the Council for the purposes of these Regulations;
 - “Statutory Nursing Authority” means the appropriate statutory public authority in any place outside Jamaica which has the power to register or license nurses, midwives or assistant nurses, as the case may be;

“student midwife” means a person who is for the time being undergoing training with a view to registration as a midwife;

“student nurse” means a person who is for the time being undergoing training with a view to registration as a nurse;

“training” means training in an approved training institution, and in the case of training in a part of a training school, in accordance with a scheme.

(2) In these Regulations, words importing the feminine gender include the masculine, unless the contrary intention appears.

Part II. *Nurses*

3.—(1) Any institution which, whether alone or in association with any other institution, is capable of providing a complete training qualifying for admission to the Register of Nurses may be approved by the Council and shall thereupon become an approved training institution for nurses.

(2) The Council shall prepare and keep a list of all approved training institutions for nurses.

(3) In approving a training institution to take part in a scheme proposed for more than one such institution, the Council shall direct what proportion of the training period shall be spent in each of the participating institutions.

4. No person shall be accepted as a student nurse unless she has attained the age of seventeen years, and the name of an applicant shall not be entered upon the index until she has attained that age.

5.—(1) The Council shall keep an index of student nurses.

(2) When any person has been accepted as a student nurse by an approved training institution for nurses the institution shall submit to the Council, within thirty days after the commencement of her training, her full name, evidence of her age, evidence that she has satisfied the educational requirements of the Council for entry to training, date of commencement of training and any other particulars which the Council may request in order that the name of such student may be recorded in the index.

(3) If a student nurse has for any reason discontinued her training the approved training institution in which such training was discontinued shall report the fact to the Council; and if she has at the time of such discontinuance completed not less than six months' training, the institution shall send to the Council a statement showing the training undergone by her.

6. In the training of nurses, the curriculum of study set out in Part I of the First Schedule shall be followed.

7.—(1) The Council shall hold examinations in the several subjects specified in Part I of the First Schedule at such times (not being less often than once in every year), at such places, and subject to such provisions as the Council may from time to time determine.

(2) The Council shall hold examinations, the terms of which have been approved by Regional Nursing Body, in the several subjects

First Schedule.
Part I.

Part I.

specified in Part I of the First Schedule at such times (not being less than once in each year), at such places, and subject to such provisions as the Council may from time to time determine.

(3) No person shall be permitted to enter for any examination referred to in this regulation unless—

- (a) she has received training as a student nurse for a period of not less than two years and completed her course of training;
- (b) she is honest and of good moral character and her conduct during the period of her training was satisfactory;
- (c) she has deposited with the Registrar, a certificate from the approved training institution in which she received her training, to the effect that she has satisfied the requirements of sub-paragraphs (a) and (b); and
- (d) she has paid an examination fee of four thousand dollars.

(4) The examination for the general part of the register shall include—

- (a) an examination covering the subjects set out in the syllabus administered by the Council; or
- (b) an examination approved by the Regional Nursing Body of the Caribbean Community administered by the Nursing Council and in collaboration with the Regional Nursing Body or any other agency approved by the Nursing Council.

8.—(1) Any person who has—

- (a) passed an examination referred to in regulation 7 after a period of training of three years; or
- (b) passed an examination referred to in regulation 7 after a period of training of two years and has subsequently satisfactorily completed one year of approved clinical practice and has deposited with the Registrar a certificate to that effect,

may apply to the Registrar in Form I set out in Part II of the First Schedule for registration as a nurse.

First
Schedule.
Form I.

(2) Every person who applies for registration as a nurse in accordance with paragraph (1) and—

- (a) furnishes such satisfactory reference as to character as the Council may require; and
- (b) pays the registration fee of two thousand dollars,

shall be registered as a nurse.

9.—(1) Any person who, having received her training and qualification outside Jamaica, wishes to be registered as a nurse may apply to the Registrar in Form II set out in Part II of the First Schedule for registration and shall pay at the time of the application a registration fee of two thousand dollars.

First
Schedule.
Form II.

(2) The Council may register an applicant under this regulation if the Council is satisfied that—

- (a) there is in force in such place of training and qualification, an enactment or provision of any kind, having the force of law, providing for the registration of nurses under some public authority; and
- (b) the standard of training and examination required for admission to the Register of Nurses under the said enactment or provision is not lower than the standard of training and examination required under these Regulations.

(3) The Council may, after assessment of the training and qualification of any applicant under this regulation, require the applicant to complete satisfactorily such further period of training or pass such examination, or do both, as it may direct, as a condition for registration.

10.—(1) The certificate of registration of a nurse shall be in Form III set out in Part II of the First Schedule.

First
Schedule.
Form III.

(2) If a certificate of registration is lost or destroyed, the person to whom it was granted may apply to the Council for a fresh certificate, to be issued only after the lapse of one year, upon payment by the applicant of a fee of one thousand dollars. A Certificate issued under this regulation shall be marked "Duplicate".

11. The Register of Nurses shall contain a general part and such supplementary parts, which shall include the names of mental and other specially qualified nurses, as the Council shall from time to time determine.

12. The Register of Nurses shall contain the particulars in Form IV set forth in Part II of the First Schedule.

First
Schedule.
Form IV.

13. The Council shall publish in the *Gazette*—

- (a) during the period of twelve months commencing on the date of the coming into force of these Regulations, a list of all registered nurses; and thereafter
- (b) as soon as practicable after the end of each period of twelve months, a list of all nurses registered during such period,

including in respect of each registered nurse, the particulars in Form IV set forth in Part II of the First Schedule.

13A. Every registered nurse who is neither a mental nurse nor a registered midwife shall participate in a continuing education programme during the licence period as follows—

Education or training relating to the curriculum of study set out in Part I of the First Schedule 25 hours

Accounting, computing, self development, nutrition and fitness, counselling or other special learning activity 5 hours

13B. Every mental nurse who is neither a registered nurse nor a registered midwife shall participate in a continuing education programme during the licence period as follows—

Education or training relating to the nursing care of persons suffering from mental illness 25 hours

Accounting, computing, self development, nutrition and fitness, counselling or other special learning activity 5 hours

13C. Every mental nurse who is a registered midwife shall participate in a continuing education programme during the licence period as follows—

Education or training relating to the nursing care of persons suffering from mental illness 25 hours

Education or training relating to the curriculum of training of a registered nurse as a midwife set out in Part I of the Second Schedule 10 hours

Accounting, computing, self development, nutrition and fitness, counselling or other special learning activity. 5 hours

14. Every registered nurse shall notify the Registrar of every change of her permanent address; and for the purposes of these Regulations the address last so notified shall be deemed to be the registered address of such nurse.

15. It shall be the duty of the Registrar—

(a) to remove from—

(i) the Register of Licences, the name of any person whose licence is revoked under section 10C(1) of the Act;

(ii) the Register of Nurses, any name which the Council directs him to remove under section 11 (1) of the Act,

and to reinstate any such name where the Council so directs under section 10C (2) or 11 (2) of the Act.

- (b) to correct in accordance with the Council's directions any entry in the Register of Nurses or the Register of Licences, as the case may be which the Council directs him in writing to correct, being in the opinion of the Council an entry which was incorrectly made;
- (c) to make from time to time any necessary alterations in any of the particulars mentioned in the Register of Licences or in Form IV in Part II of the First Schedule which are contained in the Register of Nurses;
- (d) to make the appropriate note in the Register of Nurses and the Register of Licences when the Council suspends the registration or the licence of a nurse.

PART III. *Midwives*

16.—(1) Any institution which, whether alone or in association with any other institution, is capable of providing a complete training qualifying for admission to the Register of Midwives may be approved by the Council and shall thereupon become an approved training institution for midwives.

(2) The Council shall prepare and keep a list of all approved training institutions for midwives.

(3) In approving a training institution to take part in a scheme proposed for more than one such institution, the Council shall direct what proportion of the training period shall be spent in each of the participating institutions.

17. No person shall be accepted as a student midwife unless she has attained the age of eighteen years, and the name of an applicant shall not be entered upon the index until she has attained that age.

18.—(1) The Council shall keep an index of student midwives.

(2) When any person has been accepted as a student midwife by an approved training institution for midwives the institution shall submit to the Council, within thirty days after the commencement of her training her full name, evidence of her age, evidence that she has satisfied the educational requirements of the Council for entry to training, date commencement of training and any other particulars which the Council may request in order that the name of such student may be recorded in the index.

(3) If a student midwife has for any reason discontinued her training the approved training institution in which such training was discontinued shall report the fact to the Council; and if she has at the time of such discontinuance completed not less than six months' training, the institution shall send to the Council a statement showing the training undergone by her.

19. In the training of midwives, the curriculum of study set out in Part I of the Second Schedule shall be followed.

20.—(1) The Council shall hold examinations in the several subjects specified in Part I of the Second Schedule at such times (not being less than twice in every year), at such places, and subject to such provisions as the Council may from time to time determine.

(2) No person shall be permitted to enter for any examination referred to in this regulation unless—

- (a) she has received training as a student midwife for a period of not less than two years or, in the case of a registered nurse, one year and completed her course of training;
- (b) she is honest and of good moral character and her conduct during the period of her training was satisfactory; and
- (c) she has deposited with the Registrar, a certificate from the approved training institution in which she received her training, to the effect that she has satisfied the requirements of subparagraphs (a) and (b).

21.—(1) Any person who has passed an examination referred to in regulation 20 may apply to the Register in Form I set out in Part II of the Second Schedule for registration as a midwife.

(2) Every person who applies for registration as a midwife in accordance with paragraph (1) and—

- (a) furnishes such satisfactory reference as to character as the Council may require; and
- (b) pays the registration fee of two thousand dollars,

shall be registered as a midwife.

22.—(1) Any person who, having received her training and qualification outside Jamaica, wishes to be registered as a midwife may apply to the Registrar in Form II set out in Part II of the Second Schedule for registration and shall pay at the time of the application a registration fee of two thousand dollars.

(2) The Council may register an applicant under this regulation if the Council is satisfied that—

- (a) there is in force in such place of training and qualification, an enactment or provision of any kind, having the force of law, providing for the registration of midwives under some public authority; and
- (b) the standard of training and examination required for admission to the Register of Midwives under the said enactment or provision is not lower than the standard of training and examination required under these Regulations.

Second
Schedule.
Form I.

Second
Schedule.
Form II.

(3) The Council may, after assessment of the training and qualification of any applicant under this regulation, require the applicant to complete satisfactorily such further period of training or pass such examination, or do both, as it may direct as a condition for registration.

23.—(1) The certificate of registration of a midwife shall be in Form III set out in Part II of the Second Schedule.

Second
Schedule.
Form III.

(2) If a certificate of registration is lost or destroyed, the person to whom it was granted may apply to the Council for a fresh certificate, to be issued only after the lapse of one year, upon payment by the applicant of a fee of one thousand dollars. A certificate issued under this regulation shall be marked "Duplicate".

24. The Register of Midwives shall contain the particulars in Form IV set forth in Part II of the Second Schedule.

Second
Schedule.
Form IV.

25. The Council shall publish in the *Gazette*—

- (a) during the period of twelve months commencing on the date of the coming into operation of these Regulations, a list of all registered midwives; and thereafter
- (b) as soon as practicable after the end of each period of twelve months, a list of all midwives registered during such period,

including in respect of each registered midwife, the particulars in Form IV set forth in Part II of the Second Schedule.

25A. Every registered midwife who is not a registered nurse shall participate in a continuing education programme during the licence period, consisting of—

| | |
|---|----------|
| Education or training relating to the curriculum of single training for qualification as a midwife set out in Part I of the Second Schedule | 25 hours |
| Accounting, computing, self development, nutrition and fitness, counselling or other special learning activity | 5 hours |

25B. Every registered midwife who is a registered nurse, but not a mental nurse, shall participate in a continuing education programme during the licence period as follows—

| | |
|--|----------|
| Education or training relating to the curriculum of training of a registered nurse as a midwife set out in Part I of the Second Schedule | 25 hours |
| Education or training relating to the curriculum of study set out in Part I of the First Schedule | 10 hours |

Accounting, computing, self development,
nutrition and fitness, counselling or other special
learning activity 5 hours

25C. Every mental nurse who is a registered nurse and a registered midwife shall participate in a continuing education programme during the licence period as follows—

Education or training relating to the nursing care
of persons suffering from mental illness 25 hours

Education or training relating to the curriculum of
study set out in Part I of the First Schedule 10 hours

Education or training relating to the curriculum of
Training of a Registered Nurse as a Midwife set
out in Part I of the Second Schedule 10 hours

Accounting, computing, self development,
nutrition and fitness, counselling or other special
learning activity. 5 hours

25D. Every mental nurse who is a registered nurse shall participate in a continuing education programme during the licence period as follows—

Education or training relating to the nursing care
of persons suffering from mental illness 25 hours

Education or training relating to the curriculum of
study set out in Part I of the First Schedule 10 hours

Accounting, computing, self development,
nutrition and fitness, counselling or other special
learning activity 5 hours

26. Every registered midwife shall notify the Registrar of every change of her permanent address; and for the purposes of these Regulations the address last so notified shall be deemed to be the registered address of such midwife.

27. It shall be the duty of the Registrar—

(a) to remove from—

(i) the Register of Licences, the name of any person whose licence is revoked under section 10C(1) of the Act;

- (ii) the Register of Midwives, any name which the Council directs him to remove under section 11 (1) of the Act,

and to reinstate any such name where the Council so directs under section 10C(2) or 11(2) of the Act.

- (b) to correct in accordance with the Council's directions any entry in the Register of Midwives, or the Register of Licences or in which the Council directs him in writing to correct, being in the opinion of the Council an entry which was incorrectly made;
- (c) to make from time to time any necessary alterations in any of the particulars mentioned in Form IV in Part II of the Second Schedule which are contained in the Register of Midwives;
- (d) to make the appropriate note in the Register of Midwives and the Register of Licences when the Council suspends the registration of a midwife.

Second
Schedule.
Form IV.

28.—(1) The functions of registered midwives shall be—

- (a)
 - (i) to administer barbiturates and other sedatives including those with a tranquillizing effect, narcotics, oxytocics and analgesics whether orally, by inhalation, or by injection;
 - (ii) to induce labour by medication,
 under the direct supervision of a registered medical practitioner;
- (b) on her own initiative and judgment—
 - (i) to administer oxytocics and analgesics, including narcotics, whether orally, by inhalation, or by intra-muscular injection;
 - (ii) to prescribe dietary supplements such as iron, calcium, vitamins and milk protein supplements;
 - (iii) to induce labour by administering oil, enema and bath;
 - (iv) to perform episiotomy;
 - (v) to suture episiotomy, perineal lacerations of the first and second degrees;
 - (vi) to administer venepuncture;
 - (vii) to issue contraceptive pills;
 - (viii) to give the injectibles;

- (ix) to insert intra-uterine contraceptive devices;
- (x) to fit barrier methods;
- (xi) to administer vaccines;
- (c) in cases of emergency—
 - (i) to perform an episiotomy to relieve maternal or foetal distress;
 - (ii) to remove placenta manually;
 - (iii) to perform, in multiple births, external version and artificial rupture of the membrane; and
 - (iv) to administer a saline or electrolyte solution, dextraven or ergometrin intravenously.

(2) Notwithstanding anything contained in paragraph (1), a registered midwife shall not—

- (a) administer anaesthetics—
 - (i) by inhalation except by an anaesthetic machine approved by the Minister in writing for the use of midwives;
 - (ii) intravenously;
 - (iii) by pudental block;
- (b) except in accordance with the written order of a registered medical practitioner, administer blood transfusions;
- (c) perform internal version;
- (d) perform delivery by forceps or vacuum extractor.

29.—(1) The return which shall be submitted to the Council, in accordance with paragraph (c) of subsection (2) of section 14 of the Act, by every midwife on or before the 31st day of January in each year shall be in the form set out as Form V in Part II of the Second Schedule.

(2) The report which shall be given, in accordance with subsection (3) of section 14 of the Act, by a midwife of the circumstances and particulars of any case of emergency undertaken by her shall be in the form set out as Form VI in Part II of the Second Schedule.

Second
Schedule.

(3) The report which shall be given, in accordance with subsection (4) of section 14 of the Act, by a midwife on the case of a person dying or giving birth within fourteen days after being attended by her shall be in the form set out as Form VII in Part II of the Schedule.

PART IV. *Assistant Nurses*

30.—(1) Any institution which, whether alone or in association with any other institution, is capable of providing a complete training qualifying for enrolment as an assistant nurse may be approved by the Council and shall thereupon become an approved training institution for assistant nurses.

(2) The Council shall prepare and keep a list of all approved training institutions for assistant nurses.

(3) In approving a training institution to take part in a scheme proposed for more than one such institution, the Council shall direct what proportion of the training period shall be spent in each of the participating institutions.

31. No person shall be accepted as a pupil assistant nurse unless she has attained the age of seventeen years, and the name of an applicant shall not be entered upon the index until she has attained that age.

32.—(1) The Council shall keep an index of pupil assistant nurses.

(2) When any person has been accepted as a pupil assistant nurse by an approved training institution for assistant nurses the institution shall submit to the Council, within thirty days after the commencement of her training her full name, evidence of her age, evidence that she has satisfied the educational requirements of the Council for entry to training, date of commencement of training and any other particulars which the Council may request in order that the name of such pupil may be recorded in the index.

(3) If a pupil assistant nurse has for any reason discontinued her training the approved training institution in which such training was discontinued shall report the fact to the Council; and if she has at the time of such discontinuance completed not less than six months' training, the institution shall send to the Council a statement showing the training undergone by her.

33. In the training of assistant nurses, the curriculum of study set out in Part I of the Third Schedule shall be followed.

Third
Schedule.

34.—(1) The Council shall hold examinations in the several subjects specified in Part I of the Third Schedule at such times (not being less

often than once in every year), at such places, and subject to such provisions as the Council may time to time determine.

(2) No person shall be permitted to enter for any examination referred to in this regulation unless—

- (a) she has received training as a pupil assistant nurse for a period of not less than eighteen months and completed her course of training;
- (b) she is honest and of good moral character and her conduct during the period of her training was satisfactory; and
- (c) she has deposited with the Registrar, a certificate from the approved training institution in which she received her training, to the effect that she has satisfied the requirements of subparagraphs (a) and (b).

35.—(1) Any person who has passed an examination referred to in regulation 34 may apply to the Registrar in Form I set out in Part II of the Third Schedule for enrolment as an assistant nurse.

Third
Schedule
Form I.

(2) Every person who applies for enrolment as an assistant nurse in accordance with paragraph (1) and—

- (a) furnishes such satisfactory reference as to character as the Council may require; and
- (b) pays the registration fee of two thousand dollars,

shall be enrolled as an assistant nurse.

36.—(1) Any practical nurse who wishes to be enrolled as an assistant nurse may apply to the Registrar in Form II set out in Part II of the Third Schedule and shall furnish such evidence of her age and qualification and such references as to character as the Council may require.

Third
Schedule.
Form II.

(2) The Council may, after assessment of the qualification of any applicant under this regulation, require the applicant to complete satisfactorily such course of training or pass such examination as it may direct as a condition for enrolment.

37.—(1) Any person who, having received her training and qualification outside Jamaica, wishes to be enrolled as an assistant nurse may apply to the Registrar in Form III set out in Part II of the Third Schedule for enrolment and shall pay at the time of the application an enrolment fee of two thousand dollars.

Third
Schedule.
Form III.

(2) The Council may enrol an applicant under this regulation if the Council is satisfied that—

- (a) there is in force in such place of training and qualification, an enactment or provision of any kind, having the force of law, providing for the enrolment of assistant nurses under some public authority; and

(b) the standard of training and examination required for enrolment under the said enactment or provision is not lower than the standard of training and examination required under these Regulations.

(3) The Council may, after assessment of the training and qualification of any applicant under this regulation, require the applicant to complete satisfactorily, such further period of training or pass such examination, or do both, as it may direct as a condition for enrolment.

Third
Schedule
Form IV.

38.—(1) The certificate of enrolment of an assistant nurse shall be in Form IV set out in Part II of the Third Schedule.

(2) If a certificate of enrolment is lost or destroyed, the person to whom it was granted may apply to the Council for a fresh certificate, to be issued only after the lapse of one year, upon payment by the applicant of a fee of one thousand dollars. A certificate issued under this regulation shall be marked "Duplicate".

39. The Roll of Assistant Nurses shall contain the particulars in Form V set forth in Part II of the Third Schedule.

Third
Schedule.
Form V.

40. The Council shall publish in the *Gazette*—

- (a) during the period of twelve months commencing on the date of the coming into operation of these Regulations, a list of all enrolled assistant nurses; and thereafter
- (b) as soon as practicable after the end of each period of twelve months, a list of all assistant nurses enrolled during such period,

including in respect of each enrolled assistant nurse, the particulars in Form V set forth in Part II of the Third Schedule.

40A. Every enrolled assistant nurse shall participate in a continuing education programme during the licence period as follows—

| | |
|---|----------|
| Education or training relating to the curriculum for Training of Assistant Nurses set out in Part I of the Third Schedule | 25 hours |
| Accounting, computing, self development, nutrition and fitness, counselling or other special learning activity. | 5 hours |

41. Every enrolled assistant nurse shall notify the Registrar of every change of her permanent address; and for the purposes of these Regulations the address last so notified shall be deemed to be the registered address of such assistant nurse.

42. It shall be the duty of the Registrar—

- (a) to remove from—
- (i) the Register of Licences, the name of any person whose licence is revoked under section 10C (1) of the Act;
 - (ii) the Roll of Assistant Nurses, any name which the Council directs him to remove under section 11 (1) of the Act,
- and to reinstate any such name where the Council so directs under section 10C (2) or 11(2) of the Act;
- (b) to correct in accordance with the Council's directions any entry in the Roll of Assistant Nurses, or the Register of Licences, as the case may be, which the Council directs him in writing to correct, being in the opinion of the Council an entry which was incorrectly made;
- (c) to make from time to time any necessary alterations in any of the particulars mentioned in the Register of Licences or in Form V in Part II of the Third Schedule which are contained in the Roll of Assistant Nurses;
- (d) to make the appropriate note in the Roll of Assistant Nurses and the Register of Licences when the Council suspends the enrolment of an assistant nurse.

Third
Schedule
Form V.

PART V. Removal of Name from Register or Roll

43.—(1) Where, in relation to a person registered or enrolled under the Act (in this Part of these Regulations referred to as "the respondent") an allegation is made to the Council as to any of the matters mentioned in paragraphs (a), (b) and (c) of subsection (1) of section 11 of the Act, the Registrar, after making such further inquiries relative thereto as he thinks necessary, shall lay the matter before the Disciplinary and Penal Cases Committee of the Council (hereinafter referred to as "the Committee") who shall, except where they decline to proceed, report thereon to the Council.

(2) The Committee may at any stage of the case take the advice of a solicitor appointed by the Council, and may instruct him to obtain proofs of evidence in support of the allegations against the respondent, and may, in such cases as they think fit, decline to proceed with the matter unless the evidence in support of the charge (other than evidence of a conviction) is verified by statutory declaration.

(3) Where it is reported by the Committee and it is proved to the Council by the certificate of the competent officer of the Court in which the proceedings took place that the respondent has been convicted of a felony or of any misdemeanour and has been sentenced to a term of imprisonment, and that such conviction has not been subsequently quashed on appeal, the

Council may forthwith and without further inquiry direct the Registrar to remove the name of the respondent from the register or roll, as the case may be.

(4) In any other case in which the Committee decide to proceed, they shall invite the respondent to furnish any written statement or explanation which she may desire to offer, and shall consider such statement or explanation. Where in such a case the Committee decide that a *prima facie* case is made out for the removal of the respondent's name from the register or roll, they may direct the Registrar to arrange a hearing of the case before the Council, and may direct the solicitor to take all necessary steps for verifying the evidence to be submitted to Council and for obtaining the necessary documents and the attendance of witnesses.

44.—(1) Where the Committee decide that a case should proceed to a hearing the Registrar shall send to the respondent a notice in writing, specifying the nature and particulars of the charge against her, and informing her of the time and place of the meeting of the Council at which the case will be heard. Such notice shall be sent by registered post to the registered address of the respondent contained in the register or roll, or if the Registrar has reason to believe that that address is not her present address, then to any later address which may be known to the Registrar, and shall be posted so as to allow at least twenty-one days to elapse between the day on which the notice is posted and the date fixed for the hearing.

(2) Where there is a complainant the Committee shall send him a copy of the notice of inquiry under paragraph (1).

(3) Any party to the inquiry may be represented at the hearing by counsel or a solicitor and the respondent may be represented by a friend:

Provided that if any party intends to be represented by counsel or a solicitor, not less than seven days' notice of such intention shall be given to the Registrar.

45. At the hearing of the case, the attorney-at-law, Registrar or other person appointed by the Council for the purpose shall first state to a panel comprising not less than five members of the Council the charge alleged against the respondent and the facts of the case, and shall then submit to that panel the evidence in support of the charge, and the respondent or her representative shall be entitled to cross-examine any witness appearing against her on matters relevant to the charge.

46. When the statement of the charge and the evidence in support thereof are concluded, the respondent or her representative shall be invited by the Chairman to address the Council and to tender evidence in answer to the charge and the counsel, solicitor, Registrar or other person appointed by the Council for the purpose, shall be entitled to cross-examine any witness giving evidence for the respondent, and to reply upon the whole case, after the respondent or her representative has replied.

47. If the respondent does not attend, either personally or by a representative, the Council may proceed to hear and determine the case in her absence.

48.—(1) Upon the conclusion of the case the Council shall after consideration of the relevant evidence, pronounce its decision either forthwith or at a later date in writing or at a subsequent meeting.

(2) The Registrar shall forthwith inform the respondent by registered letter of the decision of the Council.

49. Where the Council directs that the name of the respondent be struck off the register or the roll, the Registrar shall notify the Statutory Nursing Authority in any country in which the Council is aware that the respondent is registered or enrolled, as the case may be, under the laws of that country.

50. Where the Council receives a notification from any Statutory Nursing Authority that the name of any person registered or enrolled by such Authority has been removed from the register or roll of such Authority by reason of finding by such Authority that such person has been guilty of a felony or misdemeanour or of any misconduct, and that person is also registered in any part of the Register of Nurses or in the Register of Midwives, or enrolled in the Roll of Assistant Nurses the Registrar shall inform the person by registered letter that the Council has received such notification and shall inquire of her whether she desires to show cause why her name should not also be removed from the register or roll. If no answer is received by the Registrar within twenty-eight days after the despatch of such letter, or after such longer period as the Council may allow if it is satisfied that there is sufficient reason for an extension of time, or if the person replies that she does not desire to show cause as aforesaid, then the Council shall at its next convenient meeting direct the Registrar to remove the person's name from the register or roll. If the person

replies that she does desire to show cause as aforesaid, the Registrar shall lay the matter before the Committee. The Council and the Committee shall thereupon proceed to deal with the matter by way of rehearing under this Part of these Regulations as if the complaint had been originally made to the Council. The action of the Council shall in due course be notified to the Statutory Nursing Authority from whom the notification as to the removal of the person's name from the register or roll of that Authority was received.

PART VI. *Restoration of Name to the Register or Roll*

51.—(1) Where the name of a nurse has been struck off the register or roll under Part V of these Regulations, any application for its restoration to the register or roll shall be made in writing addressed to the Registrar and signed by the applicant, stating the grounds on which the application is made.

(2) The application shall contain the names and addresses of three or more persons able and willing to identify the applicant and give evidence as to her character, and the nature of her employment both before and since the date of the removal of her name from the register or roll and such other evidence as the Council may require.

(3) Not less than two of the persons mentioned in paragraph (2) shall belong to one or more of the following categories, namely—

- (a) Justices of the Peace;
- (b) Ministers of religion;
- (c) registered medical practitioners;
- (d) registered nurses.

(4) The Council may require the applicant to verify by a statutory declaration any statement made in her application, or any further statement which it may think necessary, and may, if it thinks fit, require the applicant to attend in person at a meeting of the Council, or of any Committee of the Council at which the matter is to be considered.

52. If upon consideration of the application and of the evidence furnished in support of it, the Council is satisfied that the name of the applicant should be restored to the register or roll, it may direct the Registrar accordingly, and, upon payment by the applicant of a fee of two thousand dollars, her name shall be restored to the appropriate part of the register or roll and a new certificate of registration or enrolment shall be issued to her.

53. In the event of the restoration of the name of a person to the register or roll under this Part of these Regulations, notification of the fact shall be forthwith sent by the Registrar to every Statutory Nursing Authority to which a notice was sent pursuant to regulation 49 when that name was removed from the register or roll, as the case may be.

54.—(1) Where the Council receives a notification from a Statutory Nursing Authority that they have restored to their register or roll the name of a person whose name they had removed from their register or roll, and the name of that person was removed from the Register of Nurses or of Midwives or the Roll of Assistant Nurses the Registrar shall lay the matter before the Disciplinary and Penal Cases Committee of the Council. The Committee shall then consider the matter, and if necessary make inquiries and report to the Council, which shall, if it thinks fit, having regard to all the circumstances and at its discretion, likewise restore the name of such person to the register or the roll, if she applies under and conforms to such of the provisions of this Part of these Regulations as the Committee or Council shall require.

(2) The Registrar shall, as soon as practicable after the Council restores the name of a person to the register or roll under paragraph (1) notify the fact of such restoration to the Statutory Nursing Authority in any country in which the Council is aware that such person was registered or enrolled, as the case may be, under the laws of that country.

PART VII. *Application for Grant and Renewal of Licence*

55.—(1) Every person who is registered or enrolled prior to the prescribed date shall, within three months after that date, apply to the Registrar for a licence and pay the fee of two thousand dollars.

(2) An application under paragraph (1) shall be in the form specified as Form I in the Fourth Schedule and the licence issued pursuant thereto shall be in the form specified as Form II in that Schedule.

Fourth
Schedule.
Form I.
Form II.

(3) Every person who employs a nurse, a midwife or an enrolled nurse who is not licensed under the Act commits an offence and shall be liable on summary conviction before a Resident Magistrate's Court to a fine not exceeding one million dollars or to a term of imprisonment not exceeding twelve months or to both such fine and imprisonment.

(4) In this regulation "prescribed date" means the date determined by the Council.

56.—(1) Every person who is licensed under the Act shall, not later than thirty days before the date of expiration of that licence—

Fourth Schedule
Form I.

- (a) apply to the Council for renewal of the licence in the form specified as Form I in the Fourth Schedule;
- (b) satisfy the Council that she has participated in the prescribed continuing education programme; and
- (c) pay the fee of two thousand dollars.

Fourth Schedule
Form II.

(2) An applicant under paragraph (1) shall be issued with a licence in the form specified as Form II in the Fourth Schedule.

(3) Any person who practices as a nurse, midwife or assistant nurse after the expiration of the licence period without renewing her licence, commits an offence and shall be liable on summary conviction before a Resident Magistrate to a fine not exceeding two hundred dollars for each day on which she so practises.

FIRST SCHEDULE

NURSES

PART I

(Regulations 6, 7)

*Curriculum for basic training course in general nursing, for
Admission to the General Register*

THEORY AND PRACTICE OF NURSING

- (a) Fundamentals of nursing including ethics and history of nursing and first aid.
- (b) Human growth and development including introduction to obstetrics and maternal and child care.
- (c) Principles of medicine and medical treatment including pharmacology.
Principles of surgical and medical-surgical nursing, in all age-groups.
- (d) Principles of psychiatry and psychiatric nursing.
- (e) Introduction to public health nursing.
- (f) Disaster preparedness and management.
- (g) Venepuncture.

SUPPORTING SCIENCES

- (a) Biological.
- (b) Natural.
- (c) Social.

POST-BASIC COURSE ON MENTAL NURSING

Principles and practice of—

- (a) psychology;
- (b) psycho-pathological concepts;
- (c) psychiatric disorders and diseases;
- (d) psychiatric nursing including medico-legal aspects.

Study of role of psychiatric nurse in mental health.

FIRST SCHEDULE, *contd.*

PART II

FORM I

(Regulation 8)

THE NURSING COUNCIL

THE NURSES AND MIDWIVES ACT

Application by a person qualified by Examination for Admission to the Register

To the Nursing Council:

1. Full names

I, (1)

.....

2. State here whether single, married or widowed. If married since examination, give maiden name and furnish

(2)

.....

.....

.....

.....

certificate of marriage.

3. Full-permanent postal address. (3)

having been successful in the Council's Final Examinations held on hereby request the Council to enter my name upon (give date) the Register of Nurses maintained by the Council.

I forward herewith the fee of one hundred dollars and I promise, in the event of my being so registered, and in consideration thereof, to be bound by, and to conform in all respects to, the Regulations for the time being in force.

Signature of applicant.....

Form to be returned to the Registrar, Nursing Council c/o Kingston Public Hospital.

FORM II

(Regulation 9)

Application by a person trained outside Jamaica for Registration as a Nurse

To the Nursing Council:

- 1. FULL NAME.....
2. State here whether single, married or widowed. If married or widowed give maiden name and furnish certificate of marriage
3. DATE OF BIRTH.....
4. PLACE OF BIRTH.....
5. NATIONALITY.....
6. PERMANENT POSTAL ADDRESS.....

hereby request the Council to enter my name upon the part of the register for nurses maintained by the Council.

I forward herewith the fee of one hundred dollars and I promise, in the event of my being so registered, and in consideration thereof, to be bound by, and to conform in all respects to, the Regulations for the time being in force.

I forward herewith my certificate of registration in the Register of or a certified copy thereof, to the effect that my name has been entered in that register, and also a complete copy of the entry in the register.

Signature of applicant.....

Signature of witness.....

Address of witness.....

Date.....

- N.B. (1) A copy of a certificate of registration must be certified to be a true copy by a responsible officer of the appropriate Statutory Nursing Authority.
(2) If the application is not accepted, the fee of one hundred dollars will be returned to the applicant.

Name of Training School Period of Training
 from to

FORM III
 THE NURSES AND MIDWIVES ACT
Certificate of Registration

(Regulation 10)

Registration No.
 We hereby certify that
 was admitted on
 to the general part of the register maintained by the Nursing Council
 under the Nurses and Midwives Act and that she is entitled to take and use the title of "Registered
 General Nurse".

. Chairman of the Council
 Registrar

Seal

N.B.— The certificate for nurses registered in the supplementary part of the register for mental
 nurses trained outside Jamaica shall be the same as the above with appropriate alterations,
 where necessary.

FORM IV (Regulations 12,13)
Form of Register of Nurses

Each part of the register shall show in respect of each nurse admitted, the following particulars—

- (a) Registration Number.
- (b) Full name, and if married, maiden name.
- (c) Permanent Address.
- (d) Date of Registration.
- (e) Qualifications. Under this heading shall appear the qualification in each case for
 admission to the register (including certificate of training), the dates of obtaining such
 qualification, and every approved institution in which qualifying training has been
 received.

SECOND SCHEDULE

MIDWIVES

PART I

(Regulations 19, 20)

CURRICULUM OF TRAINING FOR ADMISSION TO THE REGISTER OF MIDWIVES

Basic Training for Qualification as a Midwife

- (1) The fundamentals of nursing and nursing care.
- (2) Theoretical and practical instruction in basic anatomy and physiology.
- (3) Fundamentals of midwifery.
- (4) Instruction about laws governing midwifery practice.
- (5) Theoretical and clinical instruction in mid-wifery services in the home and
 hospital.
- (6) Theoretical and clinical instruction in maternal and child care (normal and
 abnormal).
- (7) Theoretical and clinical instruction in human growth and development (normal
 and abnormal).
- (8) Theoretical and clinical instruction in the care of the infant and young child.
- (9) Theoretical and clinical instruction in family planning.
- (10) Theoretical and clinical instruction in primary health care.
- (11) Instruction about relevant legislation.
- (12) Theoretical and clinical instruction in epidemiology.
- (13) Theoretical and clinical instruction in disaster preparedness.
- (14) Theoretical and clinical instruction in pharmacology.
- (15) Theoretical and clinical instruction in nutrition.

(16) Instruction in sociology.

(17) Instruction in psychology.

Every candidate for the qualifying examination for admission to the Register of Midwives shall have—

- (a) conducted ante-natal examinations on not less than 50 pregnant mothers;
- (b) witnessed not less than 20 labours;
- (c) delivered not less than 30 women in labour;
- (d) carried out personally not less than 20 vaginal examinations;
- (e) attended and nursed not less than 30 lying-in women and their infants in approved training institutions;
- (f) spent not less than six weeks in domiciliary services during which time she shall make assessments of the homes of not less than five pregnant women as to their suitability for home delivery;
- (g) attended not less than five women during labour carrying out not less than five vaginal examinations in the home of the patient following completion of at least twenty hospital deliveries;
- (h) attended and nursed in the homes of the patients, not less than ten lying-in women and their infants.

Training of a Registered Nurse as a Midwife

Theoretical and practical instruction in the physiology and hygiene of mother and child, the care and supervision of women during pregnancy, normal and abnormal pregnancies.

Theoretical and practical instruction in the care and supervision of women during pregnancy, normal and abnormal pregnancies; Clinical instruction in the conduct of normal and abnormal labour, Introductory study of paediatrics, child welfare, public health and social diseases.

Introductory study of child welfare, public health and social diseases.

Every candidate for the qualifying examination for admission to the Register of Midwives shall have—

- (a) conducted ante-natal examinations on not less than 50 pregnant women;
- (b) witnessed not less than 20 labours;
- (c) delivered not less than 30 women in labour;
- (d) carried out personally not less than 20 vaginal examinations;
- (e) attended and nursed not less than 30 lying-in women and their infants in approved training institutions;
- (f) spent not less than six weeks in domiciliary services during which time she shall make assessments of the homes of not less than five pregnant women as to their suitability for home delivery;
- (g) attended not less than five women during labour carrying out not less than five vaginal examinations in the home of the patient following completion of at least twenty hospital deliveries;
- (h) attended and nursed in the homes of the patients, not less than ten lying-in women and their infants.

Functional Nursing

- (a) Nursing as a profession, including—
 - (i) ethical and legal practice of nursing;
 - (ii) factors influencing the development of nursing;
 - (iii) professional organizations;
 - (iv) health and health related organizations;
- (b) Basic principles of communication;
- (c) Basic research methodology;
- (d) Administration/management; and
- (e) Principles of teaching, learning and counselling.

PART II

FORM I

(Regulation 21)

Application for Registration as a Midwife

To the Nursing Council:

- 1. FULL NAME.....
- 2. State here whether single, married or widowed.....
If married or widowed give maiden name and furnish certificate of marriage.....
- 3. DATE OF BIRTH.....
- 4. PLACE OF BIRTH.....
- 5. NATIONALITY.....
- 6. PERMANENT POSTAL ADDRESS

hereby request the Council to enter my name upon the Register of Midwives.

I forward herewith the fee of and I promise, in the event of my being so registered, and in consideration thereof, to be bound by, and to conform in all respects to, the Regulations for the time being in force.

Signature of applicant.....

Signature of witness.....

Address of witness.....

Date

FORM II

(Regulation 22)

Application by person trained outside Jamaica for Admission to the Register of Midwives

To the Nursing Council:

- 1. FULL NAME.....
- 2. State here whether single, married or widowed.....
If married or widowed give maiden name and furnish certificate of marriage.....
- 3. DATE OF BIRTH.....
- 4. PLACE OF BIRTH.....
- 5. NATIONALITY.....
- 6. PERMANENT POSTAL ADDRESS

hereby request the Council to enter my name upon the Register of Midwives maintained by the Council.

I forward herewith the fee of one hundred dollars and I promise, in the event of my being so registered, and in consideration thereof, to be bound by, and to conform to, the Regulations for the time being in force.

I forward herewith my certificate of registration in the Register of..... or a certified copy thereof, to the effect that my name has been entered in that register, and also a complete copy of the entry in the register.

Name of Training School

Period of Training

..... from..... to.....

Signature of applicant.....

Signature of witness.....

Address of witness.....

Date.....

- N.B. (1) A copy of a certificate of registration must be certified to be a true copy by a responsible officer of the appropriate Statutory Nursing Authority.
- (2) If the applicant is not accepted, the fee of one hundred dollars will be returned to the applicant.

FORM III

(Regulation 23)

THE NURSES AND MIDWIVES ACT

Certificate of Registration

Registration No.....

We hereby certify that.....was admitted

on.....to the Register of Midwives maintained by the Nursing Council, under the Nurses and Midwives Act and she is entitled to take and use the title "Registered Midwife".

Seal

.....Chairman of the Council

.....Registrar

FORM IV

(Regulations 24, 25)

Form of Register of Midwives

The Register of Midwives shall show in respect of each midwife admitted, the following particulars—

- (a) Registration Number
- (b) Full name, and if married, maiden name
- (c) Permanent Address
- (d) Date of Registration
- (e) Qualifications. Under this heading shall appear the qualification for admission to the Register, including certificate of training, the date of obtaining such qualification and the approved training institution, if any, in which the qualifying training has been received.

FORM V

(Regulation 29 (1))

Annual Return showing Districts in which a Midwife resided and practised

To the Nursing Council:

Year ending 31st December, 19.....

FULL NAME OF MIDWIFE.....

REGISTRATION NO.....

PRESENT ADDRESS.....

.....

[The inclusion of this page is authorized by L.N. 70/1992]

I resided at:

| Names of Districts | DATES | |
|--------------------|-------|----|
| | From | To |
| | | |

I practised at:

| Names of Districts | DATES | |
|--------------------|-------|----|
| | From | To |
| | | |

.....
Signature of Midwife

.....
Date

FORM VI

(Regulation 29 (2))

Midwife's Report on a Case of Emergency

FULL NAME OF MIDWIFE.....

REGISTRATION NO.....

ADDRESS.....

NAME OF PATIENT.....

ADDRESS OF PATIENT.....

I was called by.....

(Name of person who called)

on..... 19..... at..... o'clock.

(Date)

Particulars of case.....

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

Any further comments.....

.....
.....

.....
Signature of Midwife

.....
Date

FORM VII

(Regulation 29 (3))

Midwife's report on case of person dying or giving birth within 14 days after being attended by her

FULL NAME OF MIDWIFE.....

REGISTRATION NO.....

ADDRESS.....

NAME OF PATIENT.....

ADDRESS OF PATIENT.....

DATE ATTENDED.....

Gave Birth at..... o'clock on..... 19.....

(Date)

*Died at..... o'clock on..... 19.....

(Date)

*Strike out if patient did not die.

If patient was attended by a doctor:

NAME OF DOCTOR.....

DATE ATTENDED BY DOCTOR.....

Any further comments.....

.....

.....
Signature of Midwife

.....
Date

THIRD SCHEDULE ASSISTANT NURSES

PART I

(Regulations 33, 34)

Curriculum for training of Assistant Nurses

Principles of Nursing Ethics.

Introduction to History of Nursing.

Simple Anatomy and Physiology applied to the care of the human body:

Nutrition and simple Dietetics

Personal Hygiene and Communal Health.

Basic Nursing Techniques, including

- (a) Domestic cleanliness and hygiene of the ward: Care and handling of equipment.
- (b) Admission and discharge of patient.
- (c) Bed-bathing and general care of the patient: Preparation for routine examinations.
- (d) Bed-making: Changing position of patient: Bandaging.
- (e) Special Techniques: e.g. douching and vulval toilet, enemata, rectal lavage: Urine testing: Collection of specimens.
- (f) Observation of vital signs: Charting, recording and reporting.
- (g) Sterilization: Disinfection: Simple dressings and surgical technique.
- (h) Care of patients with communicable diseases: Prevention of cross-infection.
- (i) Classification, custody and administration of specified drugs—orally or by subcutaneous injection.
- (j) Care of the dying: Last offices.

First Aid.

Introduction to Obstetrics.

Introduction to Paediatrics.

Introduction to Geriatrics.

Introduction to Psychology applied to Nursing: Principles of Psychiatric Nursing.

Introduction to the Social and Other Nursing Services.

PART II
FORM I

(Regulation 35)

Application for enrolment as an Assistant Nurse

To the Nursing Council:

- 1. FULL NAME.....
- 2. State here whether single, married or widowed.....
If married or widowed give maiden name and furnish certificate of marriage
.....
- 3. DATE OF BIRTH.....
- 4. PLACE OF BIRTH.....
- 5. NATIONALITY.....
- 6. PERMANENT POSTAL ADDRESS.....

hereby request the Council to enter my name upon the Roll of Assistant Nurses.

I forward herewith the fee of.....and I promise, in the event of my being so enrolled, and in consideration thereof, to be bound by, and to conform in all respects to, the Regulations for the time being in force.

Signature of applicant.....

Signature of witness.....

Address of witness.....

Date.....

FORM II

(Regulation 36)

Practical Nurse's Application for Admission to the Roll

To the Nursing Council:

- 1. FULL NAME.....
- 2. State here whether single, married or widowed.....
If married or widowed give maiden name and furnish certificate of marriage
.....
- 3. DATE OF BIRTH.....
- 4. PLACE OF BIRTH.....
- 5. NATIONALITY.....
- 6. PERMANENT POSTAL ADDRESS.....

hereby request the Council to enter my name on the Roll of Assistant Nurses maintained by the Council.

I promise, in the event of my being enrolled, and in consideration thereof, to be bound by, and to conform in all respects to, the Regulations for the time being in force governing assistant nurses.

THE NURSES AND MIDWIVES REGULATIONS, 1966

I forward herewith my certificate of training and copy thereof from.....

*Evidence of my training may be obtained on application to.....

*The following are the places in which and the periods during which I was bona fide engaged as a practical nurse in attendance on the sick.

| Places | Month | Year | Month | Year |
|-----------|-------|---------|-------|------|
| from..... | | to..... | | |
| "....." | | "....." | | |

If no certificate is held explain the reason.

Present position.....
and address.....

I hereby declare that the above particulars are in every respect complete and true.

Signature of applicant.....

Signature of witness.....

(Qualification).....

Address of witness.....

Date.....

*Strike out the paragraph which is not applicable.

FORM III (Regulation 37)

Application by person trained outside Jamaica for Admission to the Roll

To the Nursing Council:

1. FULL NAME.....
2. State here whether single, married or widowed.....
If married or widowed give maiden name and furnish certificate of marriage
.....
3. DATE OF BIRTH.....
4. PLACE OF BIRTH.....
5. NATIONALITY.....
6. PERMANENT POSTAL ADDRESS.....

hereby request the Nursing Council to enter my name upon the Roll of Assistant Nurses maintained by the Council.

I forward herewith my fee of one hundred dollars and I promise, in the event of my being enrolled, and in consideration thereof, to be bound by, and to conform in all respects to, the Regulations for the time being in force governing assistant nurses.

I forward herewith my certificate of training and enrolment or licence and copies thereof from..... and I declare that there is in an enactment or provision having the force of law providing for the enrolment of assistant nurses under a public authority, and that I was duly enrolled thereunder. A complete copy of the entry is enclosed.

Details of my training may be obtained on application to.....
 Signature of applicant.....
 Signature of witness.....
 Address of witness.....
 Date.....

- N.B. (1) A copy of a certificate of enrolment or licence must be certified to be a true copy by a responsible officer of the appropriate statutory authority for assistant nurses.
 (2) If the application is not accepted, the fee of one hundred dollars will be returned to the applicant.

FORM IV (Regulation 38)
 THE NURSES AND MIDWIVES ACT
Certificate of enrolment of Assistant Nurses

Registration No.....

We hereby certify that (Name)..... of (Training School)..... was admitted on the..... day of 19..... to the Roll of Assistant Nurses maintained by the Nursing Council under the Nurses and Midwives Act and that she is entitled to take and use the title of "Enrolled Assistant Nurse".

.....Chairman of the Council
Registrar

Seal

FORM V (Regulations 39, 40)
Form of Roll of Assistant Nurses

The Roll shall show in respect of each assistant nurse admitted, the following particulars—

- (a) Enrolment number;
- (b) Full name, and if married, maiden name;
- (c) Permanent address;
- (d) Date of admission to Roll;
- (e) Qualifications. Under this heading shall appear the qualification in each case for admission to the Roll, including certificate of training, if any, the dates of obtaining such qualification, and every institution in which the qualifying training has been received.

FOURTH SCHEDULE (Regulation 55)
 FORM I
 THE NURSES AND MIDWIVES ACT
 Application for Grant or Renewal of Licence

Registered Nurses/ Registered Midwives/ Assistant Nurses

TO: The Registrar, Nursing Council

NAME IN FULL: _____

MAIDEN NAME: _____

THE NURSES AND MIDWIVES REGULATIONS, 1966

REGISTRATION/ENROLMENT NO. : _____

REGISTRATION/ENROLMENT DATE: _____

EMPLOYMENT ADDRESS: _____

HOME ADDRESS: _____

I hereby apply for the grant or renewal of a licence to practice as a Nurse/Midwife/Assistant Nurse.

The fee of _____ is enclosed.

Signature of applicant

Date

For Office Use Only

Documents submitted: _____

Remarks: _____

Recommendation: _____

Authorized Officer

Date

FORM II

THE NURSES AND MIDWIVES ACT

Licence

Registered Nurses/ Registered Midwives/ Assistant Nurse

REGISTRATION/ENROLMENT NO.: _____

We hereby certify that: _____

who was duly admitted to the Register/Roll as a/an _____

on the _____ day of _____

pursuant to the Act is hereby issued a licence and is retained in the Register of the Nursing Council for the period _____

having satisfied the conditions set out in the Act and the Regulations thereunder for the issue of a licence.

Dated the _____ day of _____, 20 _____

CHAIRMAN

REGISTRAR

THE NURSES AND MIDWIVES ACT

RULES

(under paragraph 8 of the Second Schedule to the Act)

THE NURSING APPEALS TRIBUNAL RULES, 1998

(Made by the Minister on the 27th day of July, 1998)

L.N. 49/98

1. These Rules may be cited as the Nursing Appeals Tribunal Rules, 1998.

2.—(1) Every appeal against a decision of the Council shall be commenced by a notice of appeal addressed to the chairman of the Tribunal and lodged with him within twenty-eight days from the date of the decision against which the appeal is brought.

(2) The date of lodgement of such notice of appeal, as aforesaid, shall be deemed to be the date of appeal.

3. Every notice of appeal shall include—

- (a) the name and address of the applicant;
- (b) particulars of the decision of the Council against which the appeal is being made;
- (c) the grounds of appeal;
- (d) a list of relevant documents or correspondence (if any);
- (e) the name and address of any person whom the appellant wishes to give evidence on his behalf at the hearing of the appeal.

4. Upon receipt of a notice of appeal, the chairman of the Tribunal shall—

- (a) issue to the appellant an acknowledgement of the receipt by him of the notice of appeal;
- (b) notify the Registrar of the Council of the receipt by him of a notice of appeal against a decision of the Council;

- (c) issue to the Registrar of the Council a copy of the notice of appeal lodged with him by the appellant.

5.—(1) A notice, signed by the chairman of the Tribunal, giving the date, time and place fixed for the hearing of the appeal shall be issued to—

- (a) the appellant;
- (b) the Registrar of the Council;
- (c) any person who is named in the notice of appeal as the person whom the appellant wishes to give evidence on his behalf.

(2) The notice under paragraph (1) shall be issued not less than fourteen days before the date fixed for the hearing of the appeal.

6. At the hearing of the appeal the Tribunal shall enquire into the grounds of appeal and may—

- (a) hear evidence from the appellant;
- (b) hear evidence from any person to whom a notice is issued pursuant to rule 5 (1) (c);
- (c) hear replies from any person representing the Council;
- (d) seek the advice of any person who, in the opinion of the Tribunal, is able to render assistance on any matter in relation to which the Tribunal is sitting.

7. The parties to any appeal shall be entitled to appear before the Tribunal in person, or by a legal representative.

8. The Tribunal may, before the conclusion of its enquiry into the grounds of appeal, adjourn the proceedings and may set another date for further enquiry into the aforesaid grounds of appeal.